



Dear Team,

One of our core values at Total Door Systems is that we seek to promote highly capable individuals from within the company. We are pleased to inform you that Courtney Clason-Pyke has been promoted from her customer service role to Accountant. Candace Kitchen has joined our team as Total Door's primary Customer Service representative.

In her new role, Courtney will handle invoicing and statements. Courtney handled sometimes complex issues with assiduousness and grace, and was a friendly and helpful voice at the other end of the line. She helped us streamline many of our communication and information vehicles, and initiated projects to make our service and support more efficient and responsive to individual needs. These are the skills and accomplishments that led to her promotion, and we know that she will bring the same professionalism and attention to detail to her accounting position. Please join us in congratulating Courtney on her promotion!

Candace Kitchen joined Total Door Systems in June. She will be the primary contact for new distributors, arranging training sessions – both at our Waterford, Michigan location and in the field; co-op lunches and AIA Lunch and Learn sessions. Please help us welcome Candace to the team.

Please know that you may contact John Pierre regarding parts orders, and any technical and online support for ordering parts; and Susan Deardorff for literature requests.

You may also visit TotalDoor.com to find a wealth of materials and information available for download or online streaming to help support your efforts.

Thank you for all that you do. We have your back. Our staff changes are a key part of our commitment to support your success.

Sincerely,
Patricia Yulkowski
President & C.E.O.