



Architectural Metal by Others

Specifications:

Thickness: 22 gauge

Size: 2" wider & 2" longer than the door size

NOTE: If doors have flush or standard panics, sheets must be 8" longer than door height

If metal does not meet the above requirements, the material cannot be used

Metal must be applied at the factory. Field application is not allowed and will void any label.

Procedures for architectural metal supplied by others that has a specific pattern:

- Mark with door numbers, if applicable
- Mark all sheets "Top" and "Bottom"
- Mark all sheets "Push" and "Pull" side of door, if applicable
- Protective covering must be on each sheet to prevent scratching
- Include details if special alignment of metal on door face is required
- Total Door to inspect material upon receipt per the inspection criteria below
- No tape or adhesive material is to be applied to the face of the metal

Inspection criteria for customer supplied metal:

- Thickness
- Size
- No irregularities
- *Note: metal will be rejected if any visible potential problems are identified

Ship to Total Door flat on a pallet with complete plywood coverage to prevent freight damage. If material is shipped in any other manner, shipment will be refused.

All shipments must contain the CUSTOMER SUPPLIED ARCHITECTURAL METAL PACKING SLIP provided by the factory.



CUSTOMER SUPPLIED ARCHITECTURAL METAL PACKING SLIP

PROJECT NAME: _____

PROJECT/QUOTE NUMBER: _____

SUPPLIER: _____ COMPANY: _____

PHONE: _____

Number of pieces _____

Width & Length _____

Gauge/Thickness _____

DISTRIBUTOR: _____ COMPANY: _____

PHONE: _____

CONTACT: _____

DATE SHIPPED: _____

CHECK IF APPLICATION DRAWINGS ATTACHED

THIS COMPLETED FORM IS TO BE INCLUDED WITH EVERY SHIPMENT. WE SUGGEST SENDING THIS TO THE SUPPLIER TO INCLUDE WITH SHIPMENT

A COPY SHOULD ALSO BE SENT TO THE FACTORY PRIOR TO MATERIAL BEING SHIPPED FOR ADVANCED SHIPPING NOTICE